

YORKSHIRE PURCHASING ORGANISATION MANAGEMENT COMMITTEE

Friday 25th November 2022

Present:

Barnsley
Councillor Barnard

City of Bradford
Councillor Thornton

Bolton
Councillor Haslam

Calderdale
Councillor Barnes

Doncaster
Councillor Cole

Kirklees
Councillor Turner

North Yorkshire CC
Councillor White

Rotherham MBC
Councillor Atkin

Wakefield MDC
Councillor Shaw

Wigan MBC
Councillor Walker

City of York
Councillor Daubeney

1:	Apologies for Absence
	Apologies for absence submitted prior to the meeting were accepted on behalf of Jo Marshall (YPO), and Councillors Bond (St Helens), and Walsh (Knowsley).
2:	Members Declaration of Interest
	No declarations of interest were made.
3:	Urgent Items
	Councillor Shaw noted that an urgent item on Energy activity will be discussed at the end of the meeting.

4:	Minutes of the Audit & Governance Sub-Committee – 4th November 2022
	Resolved – (1) That the Minutes of the meeting of the Audit & Governance Sub Committee held on 4 th November 2022 be accepted as a correct record, and the recommendations contained within the minutes are also agreed.
5:	Minutes of the Management Committee – 22nd July 2022
	Resolved – (1) That the Minutes of the meeting of the YPO Management Committee held on 22 nd July 2022 be accepted as a correct record.
6:	Lead Authority Issues
	No Lead Authority issues were raised, however Gillian Marshall noted that Wakefield Officers have comments on the urgent item.
7:	Exclusion of the Public & Press
	Resolved - <i>That the public and press be excluded from the meeting during consideration of Agenda Items 8 to 11 on the grounds that they were likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended.</i>
	IN PRIVATE:
8:	Business Update - (Exempt Paragraph 3)
	<p>The Managing Director (Simon Hill) presented the Business Update which provided Members with an update on activities of the organisation since the last committee and provided an overview on forthcoming activities and challenges.</p> <p>Simon talked through the report which covers various areas of the business and a peak update.</p> <p>Simon provided an update on financials for the remainder of 2022.</p> <p>Councillors asked a number of questions and were satisfied with the responses from Officers.</p> <p>Cllr Shaw noted his thanks to the YPO team for the 2022 achievements.</p> <p>Resolved – (1) That the report be noted.</p>
9:	Food Transition Update – (Exempt Paragraph 3)
	Members considered a report of the Managing Director providing an update to members on the status of the YPO Food Transition Project.

	<p>Simon talked through the headlines of the report and explained that the uptake from our local authority customers for the food framework option has been successful.</p> <p>Simon explained the process of stock balances and provided a staff update.</p> <p>Various questions were asked by Councillors and answers were provided by Officers.</p> <p>Resolved - (1) That members note the content of the report.</p>
10:	Business Plans and Budget – (Exempt Paragraph 3)
	<p>Julie Hawley, Executive Director, presented the report which presents the 2023 operational profit and loss budget. It also highlights exceptional cost items to be incurred next year and throughout the strategy period around digital transformation.</p> <p>Councillors asked for some clarification around specific points, which Officers explained.</p> <p>Resolved - (1) That the Committee agree the proposed budget for 2023.</p> <p>(2) That the Committee reviewed the exceptional items highlighted and the proposed funding of these.</p>
11:	Report of Non-Executive Director – (Exempt Paragraph 3)
	<p>Members gave consideration to a report of the Non-Executive Director which introduces Helen Lisle, the new Non-Executive Director, and provides an overview of the key handover points received from the outgoing Non-Executive Director, Jon Towler.</p> <p>Helen Lisle introduced herself and talked through the key headlines of the report and the main handover points.</p> <p>Councillors made various comments on the report.</p> <p>A discussion was held around the focus of YPO, and it was agreed that it would be beneficial to hold a separate session to have a debate on this topic.</p> <p>Resolved - (1) That the report of the Non-Executive Director be noted.</p> <p>(2) It was agreed to hold a separate session towards the middle of 2023 to hold a wider debate on the focus for YPO going forward.</p>
	Urgent Exceptional Item – Energy activity – (Exempt Paragraph 3)
	<p>Julie Hawley (Executive Director) talked through the tabled urgent report around Energy activity and provided Members with background information on this.</p>

	<p>Julie provided a summary of the content of the internal fact-finding review.</p> <p>A further full report has also been submitted to Wakefield as the Lead Authority.</p> <p>The Lead Authority discussed the contents of the report and next steps with Members.</p> <p>Resolved - Members resolved to:</p> <ul style="list-style-type: none"> (1) Note the contents of the report and information given. (2) Delegate any actions arising from the report and issues covered in the subsequent discussion to the Chair, Vice-Chair, and Chair of A&G in consultation with the Chief Executive of the Lead Authority, S151 Officer and Monitoring Officer.
<p>12:</p>	<p>DATE AND TIME OF NEXT MEETING</p> <p>Resolved – That the next meeting of the YPO Management Committee will be held on 21st July 2023, 10:30am.</p>