

YORKSHIRE PURCHASING ORGANISATION MANAGEMENT COMMITTEE

Friday 25th March 2022

Present: **Barnsley**
Councillor Barnard

City of Bradford
Councillor Felstead

Calderdale
Councillor Barnes

Kirklees
Councillor Davies

North Yorkshire CC
Councillor Mackenzie

Rotherham MBC
Councillor Atkin
Councillor Wyatt

Wakefield MDC
Councillor Shaw

Wigan MBC
Councillor Walker

City of York
Councillor Daubeney

1:	Apologies for Absence
	Apologies for absence submitted prior to the meeting were accepted on behalf of Councillors Bond (St Helens), Uppal (Kirklees), Walsh (Knowsley), Gardiner (Barnsley), Cole (Doncaster), Cox (Bolton), Prescott (Wigan), Williams (Wakefield), Haslam (Bolton), White (North Yorkshire), and Nightingale (Doncaster).
2:	Members Declaration of Interest
	No declarations of interest were made.
3:	Urgent Items
	No urgent items were discussed.
4:	Minutes of the Audit & Scrutiny Sub Committee – 4th March 2022
	Resolved – (1) That the Minutes of the meeting of the YPO Audit & Scrutiny Sub Committee held on 4 th March 2022 be accepted as a correct record.

	(2) That the recommendations contained within the minutes are formally approved.
5:	Minutes of the Executive Sub Committee – 11th March 2022
	Resolved – (1) That the Minutes of the meeting of the YPO Executive Sub Committee held on 11 th March 2022 be accepted as a correct record.
	(2) That the recommendations contained within the minutes are formally approved.
6:	Minutes of the Management Committee – 26th November 2021
	Resolved – (1) That the Minutes of the meeting of the YPO Management Committee held on 26 th November 2021 be accepted as a correct record.
7:	Lead Authority Issues
	<p>Gillian Marshall raised that a review of the lead authority is now required as per the Management agreement. We have made a request to all thirteen member authorities for a volunteer to undertake the review, however we have had no volunteers for this.</p> <p>GM explained that our current options are:</p> <p>Option 1 – Go back out to member authorities for volunteers. Option 2 – Commission an external company to undertake the review. Option 3 – Members may agree that the review is waived this year.</p> <p>Resolved – (1) Members agreed to forego the review of lead authority this year and agree that Wakefield Council continue as lead authority.</p>
8:	Exclusion of the Public & Press
	Resolved - <i>That the public and press be excluded from the meeting during consideration of Agenda Items 9 - 13 on the grounds that they are likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended.</i>
	IN PRIVATE:
9:	Business Update (EXEMPT)
	<p>Members considered the report of the Managing Director which provided Members with an update of the activities of the organisation since the previous Committee meeting and gave an overview of the forthcoming activities and challenges.</p> <p>A discussion was held around the loan repayment to Wakefield Council.</p> <p>It was discussed that the performance in 2021 has seen a significant improvement compared to 2020. There has been a big emphasis on the line fill rates to ensure we can service customers in the best way possible.</p>

	<p>Simon Hill talked through the strategy plan and the key timescales involved and provided an update on the food business.</p> <p>Simon Hill shared some further information on energy pricing and explained the risks and opportunities on this.</p> <p>It was noted that a donation has been made to Ukraine via one of our suppliers.</p> <p>Councillors asked a number of questions and were satisfied with the responses provided by officers.</p> <p>Resolved – (1) That the report be noted.</p> <p>(2) It was agreed that the strategy timescales will be brought to the Executive sub committee in July.</p>
10:	Governance Review (EXEMPT)
	<p>The Managing Director (Simon Hill) shared the Governance Review report, which provided members with early information on proposed changes to the YPO governance structure. Simon talked through the associated documents.</p> <p>Simon explained the potential changes we are considering making and the potential benefits of these changes.</p> <p>Councillors made a number of comments on the proposals, and Simon confirmed that these comments will be considered when putting together the final proposal.</p> <p>Resolved – (1) That the report be noted.</p> <p>(2) Members agreed to consider final proposals at the Annual General Meeting in July 2022.</p>
11:	Dividend Distribution (EXEMPT)
	<p>Members considered the report containing the total funds for distribution from the 2021 financial performance. Julie Hawley (Executive Director) talked through the report.</p> <p>Members asked Officers a number of questions relating to the Dividend Distribution report and Members were satisfied with Officers responses.</p> <p>Resolved – (1) That Members agreed the dividend amount proposed from the 2021 financial performance.</p>
12:	Treasury Outturn Report (EXEMPT)
	<p>Neil Warren (S151 Officer – Wakefield Council) shared the report which provides information on Treasury Management activities for the calendar year ending 31st December 2021, and the investment strategy for 2022.</p>

	<p>Resolved – (1) That the Management Committee note the actions identified in this report taken in respect of Treasury Management activities in accordance with YPO’s strategy for 2021.</p> <p>(2) That the Management Committee approves the Investment Strategy for 2022.</p>
13:	<p>Report of Independent Director (EXEMPT)</p> <p>Members gave consideration to a report of the Independent Director which detailed his observations of the organisation since the last meeting.</p> <p>Jon Towler (Independent Director) explained some positive structure alterations have been put in place at the Board meetings which have improved the format.</p> <p>The Independent Director also provided a verbal update on the activities of YPO since this report was submitted, his views on the future strategy, and the current key priorities for the YPO Board.</p> <p>Councillors made comments and thanked Jon for his update.</p> <p>Resolved - (1) That the report of the Independent Director and his observations be noted.</p>
14:	<p>DATE AND TIME OF NEXT MEETING</p> <p>Resolved – That the next meeting of the YPO Management Committee will be held on 22nd July 2022.</p>