

YORKSHIRE PURCHASING ORGANISATION MANAGEMENT COMMITTEE

Friday 26th November 2021

Present: **Barnsley**
Councillor Barnard

City of Bradford
Councillor Felstead

Bolton
Councillor Haslam

Calderdale
Councillor Barnes

Doncaster
Councillor Nightingale

North Yorkshire CC
Councillor Mackenzie
Councillor White

Rotherham MBC
Councillor Atkin
Councillor Wyatt

Wakefield MDC
Councillor Shaw

Wigan MBC
Councillor Walker

City of York
Councillor Daubeney

1:	Apologies for Absence
	Apologies for absence submitted prior to the meeting were accepted on behalf of Councillors Bond (St Helens), Davies (Kirklees), Uppal (Kirklees), Walsh (Knowsley), Gardiner (Barnsley), Cole (Doncaster), Cox (Bolton), Salam (Bradford), Prescott (Wigan), Williams (Wakefield).
2:	Members Declaration of Interest
	No declarations of interest were made.
3:	Urgent Items
	No urgent items were discussed.

4:	Minutes of the Audit & Scrutiny Sub Committee – 5th November 2021
	Resolved – (1) That the Minutes of the meeting of the YPO Audit & Scrutiny Sub Committee held on 5 th November 2021 be accepted as a correct record. (2) That the recommendations contained within the minutes are formally approved.
5:	Minutes of the Executive Sub Committee – 12th November 2021
	Resolved – (1) That the Minutes of the meeting of the YPO Executive Sub Committee held on 12 th November 2021 be accepted as a correct record. (2) That the recommendations contained within the minutes are formally approved.
6:	Minutes of the Management Committee – 23rd July 2021
	Resolved – (1) That the Minutes of the meeting of the YPO Management Committee held on 23 rd July 2021 be accepted as a correct record.
7:	Lead Authority Issues
	No Lead Authority issues were raised.
8:	Exclusion of the Public & Press
	Resolved - <i>That the public and press be excluded from the meeting during consideration of Agenda Items 9 - 13 on the grounds that they are likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended.</i>
	IN PRIVATE:
9:	Financial Performance Update (EXEMPT)
	The Executive Director (Julie Hawley) presented the report which provides an update of the organisation's performance in 2021. Julie provided an update on the October figures. Councillors asked a number of questions and were satisfied with the responses provided by Officers. Resolved – (1) That the Financial Performance Report be acknowledged and noted.
10:	Business Update (EXEMPT)
	Members considered the report of the Managing Director which provided Members with an update of the activities of the organisation since the previous Committee meeting and gave an overview of the forthcoming activities and challenges. Simon Hill shared the measures taken by YPO to protect staff throughout the Covid pandemic, as well as an update on the Modern workplace project.

	Resolved – (1) That the report be noted.
11:	YPO 3 – 5 Year Strategic Plan
	<p>The Managing Director (Simon Hill) shared the 3 – 5 Year Strategic Plan report. The report informs members of the high-level strategic initiatives planned by YPO for the next 3-5 years and requests their approval to implement the plan.</p> <p>Simon talked through all elements of the plan and the background on this.</p> <p>The Executive Directors talked through the strategy diagram and the key themes of the plan.</p> <p>Councillors made a number of comments on the strategic plan which were accepted by Officers.</p> <p>Resolved – (1) Members approved the proposed YPO Strategy for the operating period commencing 1st January 2022, giving specific endorsement to the Key Themes detailed in paragraph 7 of the report.</p> <p>(2) It was agreed to delegate authority for decisions on the Food business to the Chair and Vice Chair, supported by the Independent Director, Managing Director, and Lead Authority Statutory Officers.</p>
12:	Budget & Business Plans (EXEMPT)
	<p>Members considered the report containing the Budget & Business Plans for 2022.</p> <p>Members asked Officers a number of questions relating to the Budget & Business Plan and Members were satisfied with Officers responses.</p> <p>Resolved – (1) That Members agree the proposed budget for 2022 and 5-year financials.</p>
13:	Report of Independent Director (EXEMPT)
	<p>Members gave consideration to a report of the Independent Director which detailed his observations of the organisation since the last meeting.</p> <p>The Independent Director also provided a verbal update on the activities of YPO since this report was submitted, and his views on the future strategy.</p> <p>Resolved - (1) That the report of the Independent Director and his observations be noted.</p> <p>(2) It was agreed that the customer service survey results would be circulated to Members as well as a brief commentary around this.</p>
14:	DATE AND TIME OF NEXT MEETING

<p>Resolved – That the next meeting of the YPO Management Committee will be held on 25th March 2022.</p>
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